



Amt der Tiroler Landesregierung
Abteilung Südtirol, Europaregion
und Außenbeziehungen

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Informationen zum rechtswirksamen Einbringen und
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Geschäftszahl – beim Antworten bitte angeben

EUI-961/6-2025

Innsbruck, 04.11.2025

Call for tenders for Musical Accompaniment of the EUSALP Annual Forum, 25 November 2025

Dear Sir or Madam,

As part of the Austrian–Liechtenstein Co-Presidency of the EU Strategy for the Alpine Region (EUSALP) 2025, the Region of Tyrol is organizing the Annual Forum, which will take place on the 25 November 2025 in Innsbruck. In this context, we kindly invite you to submit a **binding offer for the musical accompaniment of the EUSALP Annual Forum 2025** in Innsbruck, in accordance with the attached service description.

The service includes in particular (for further details, see “1. Terms of Reference”):

- Musical accompaniment of the EUSALP Annual Forum 2025, consisting of Plenary I and Plenary II
- Date of the event: 25 November 2025, from 14:00 to 19:00
- Venue: Congress Innsbruck
- Contracting authority: Region of the Tyrol (within the framework of the AT/LI EUSALP Co-Presidency 2025)

Please note:

- The offer must be submitted by **17 November 2025** via e-mail to aussenbeziehungen@tirol.gv.at at the latest
- The offer must be stated in euros, both net and gross, and must cover the entire scope of services described.
- Type of procedure: **Direct award pursuant to § 46 of the Austrian Federal Procurement Act (BVerG 2018)**
- Award criterion: **Lowest price principle** (lowest price meeting all minimum qualification requirements)
- Only offers that meet the minimum requirements will be considered.

The submission of an offer does not constitute any legal entitlement to the award of a contract. The award will be made subject to the availability of budgetary funds and in compliance with the provisions of the Austrian Federal Procurement Act 2018 (direct award pursuant to § 46 BVerG).

For any questions, please contact us at **+43 512/508-2357** or aussenbeziehungen@tirol.gv.at.

1. Terms of Reference

The EUSALP General Assembly and Annual Forum represent the main events of the Austrian–Liechtenstein EUSALP Co-Presidency 2025. An international audience of approximately 400–600 participants from across the Alpine region is expected, including high-ranking political representatives and experts.

The musical accompaniment aims to enhance the atmosphere and contribute to the professional and engaging design of the event.

- **Scope of Services**

The scope of this contract is the provision of musical accompaniment by a professional DJ on 25 November 2025 from approx. 14:00 to 19:00.

- **Extent of Services and Requirements:**

- Musical accompaniment of both plenary sessions on 25 November 2025:
Plenary I: “10 Years of EUSALP – Review, Outlook and Handover of the Presidency”, ceremonial and festive accompaniment of the official handover act.
Plenary II: “Shaping the Future Together – The Alpine Region 2035”, modern, youthful and inspiring musical design.
- Musical interludes and transitions between speeches and programme items.
- Adaptation of the music style to the respective part of the programme (e.g. ceremonial / dynamic).
- Provision of the necessary technical equipment (DJ console, mixer, playback systems, etc.) in coordination with the event’s technical team.
- Set-up and dismantling time of approx. 30 minutes each.

- **General conditions:**

- Close coordination with the event’s technical team.
- Venue: Congress Innsbruck
- Date: 25 November 2025

- **Contract conditions:**

- One-time service provision on 25 November 2025
- Fixed total price including all incidental costs
- Any applicable travel and accommodation allowances to be specified
- Invoicing after completion of the service

2. Contents of the Offer:

Your offer should include the following information:

1. Fixed total price (including preparation and working time)
2. Any travel and accommodation allowances
3. Brief description of the scope of service and relevant references, if applicable
4. Description of the technical equipment provided
5. Confirmation of availability on the day of the event

Kind regards,
Florian Mast